

Schedule B

Authority Name and reference	Bubbenhall Parish Council	WKS041
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BANK RECONCILIATION		FINANCIAL YEAR ENDING 31 MARCH 2017	
Authority name and reference		Bubbenhall Parish Council	
Prepared by: Name	Jane Fleming	Date	26/04/2017
Role (Clerk/RFO etc)	Clerk / RFO		
Approved by: Name	Jan Lucas	Date	26/04/2017
Role (RFO/ Chair etc)	Chair		
Balance per Bank Statement as at 31 March 2017		£	TOTAL £
List balances on all bank accounts plus petty cash floats at 31 March 2017			
		15971.65	15971.65
Less: any unpresented cheques at 31 March 2017: (normally only current account. List date, cheque number & value. Use separate list if needed)			
28/03/17 chq no. 1022		64.00	
28/03/17 chq no. 1027		50.00	114.00
Add: any unbanked cash at 31 March 2017: (List date & amount received)			
		0.00	0.00
TOTAL - NET BANK BALANCE AS AT 31 MARCH 2017			15,857.65
<i>The net balances reconcile to the Cash Book for the year as follows:</i>			
CASH BOOK (receipts and payments schedule)		£	
Opening Balance 1st April 2016		14,762.91	
Add: Receipts in the year:		23,140.00	
Less: Payments in the year:		22,045.26	
CLOSING BALANCE PER CASH BOOK @ 31 MARCH 2017		15,857.65	
Must equal total net bank balances above and Section 2 Box 8			