

BUBBENHALL PARISH COUNCIL

Minutes of the Bubbenhall Parish Council Meeting, Tuesday 2nd September 2014 in the Village Hall

Present: Cllr Joanne Shattock (Chair) Cllr Hammon
Cllr Sam Baker Cllr Pratt
Cllr Steve Haynes Cllr Redford
Cllr Mark Symes
Cllr Wendy Harrison Jane Fleming (Clerk)
Cllr Bob Powell Members of Public: 1

1. **Apologies for absence** were received from Cllr Win Nwachukwu
2. **Declarations of interest and dispensations.** No declarations of interest
3. **Minutes of previous meeting on 15th July 2014** were agreed and signed by the Chair
4. **Matters arising**
 - 4.1 Action points from meeting 15th July 2014
 - A445 vehicle speed item discussed under **Highways**
 - Coventry Airport John Astle was contacted to confirm support
 - Village Spout Thanks sent to Smiths Concrete
 - Bus Shelter Insurers have confirmed cover
 - Broadband issues Resident contacted
 - Liaison Committee The replacement representative for the WCC on the above committee is Ian Grace
 - Complaint about litter on A445 Contacted resident. [Clerk to contact FCC / Smiths Concrete regarding article in Village Newsletter](#)
 - Potential project application Contacted WWT. It was agreed that if bid successful they would contact us again about potential involvement.
5. **Highways**
 - 5.1 Update – Pagets Lane.
Councillors discussed the issues regarding safety on Pagets Lane. Cllr Wendy Harrison reported that apparently the hedge could not be cut during the summer months because of the wildlife. The hedge has now been cut.
 - 5.2 HGVs
The current and potential situation with HGVs coming through and within the vicinity of the village was discussed. The current data that has been collected has been passed on to Cllr Redford. With the huge potential for increased HGV traffic with work on Tollbar Island, Gateway and HS2 it was agreed that the data collection should continue.
 - 5.3 A445 speed limit
After discussing the issues about the A445 it was agreed by counsellors that the remit should be widened to encompass other road safety issues in and around the village. It was agreed that Cllr Powell would draw up a list of safety issues and clerk would invite Jo Edwards (WCC) to come and see the areas of concern.
Action: Cllr Powell to draw up list
Clerk to contact Jo Edwards to arrange visit.
6. **Gateway**
 - 6.1 Update – Cllr Shattock (Chair) reported on the letter from Planning Inspectorate 19/08/14. and the response sent from the Community group. It seems likely that any decision about Gateway will now be delayed until December 2014.

It was reported from the last CWLEP Planning Business Group meeting that Cllr Sturgess raised concerns re the Green belt.

7. Local Plan

7.1 Neighbourhood Plan – Cllr Hammon reported that the Local Plan has now been delayed until November/December.

Cllr Haynes reported from meeting 22/07/14 that Stoneleigh & Ashow and Baginton PCs were currently undecided how to take the Neighbourhood Plan forward. It was agreed that progress would be checked following the Baginton Parish Council meeting on Thursday 9th September 2014.

[Clerk to contact the Clerk to Baginton PC for update on their position after 9th September.](#)

8. Business from members of the public

8.1 There is a request to have the annual Bonfire on the playing fields on Saturday 8th November this year. Cllrs queried the insurance position. It was agreed that the bonfire could go ahead.

[Clerk to confirm the decision and request clarification about the insurance.](#)

9. Finance

9.1 Invoices & payments received – The Clerk presented the financial report (payments and summary schedule attached) and also the quarterly finance update. Cllrs Baker and Haynes signed cheques.

9.2 Lloyds Bank resolution – received confirmation letter from Lloyds Bank

9.3 Audit – This has now been signed off by external auditors Grant Thornton.

[Action: Clerk to identify a suitable date for viewing the accounts and post Notice of Conclusion of Audit on Notice Boards](#)

10. Planning

10.1 W/14/1041 Downwind House, Ryton Road, Bubbenhall, CV8 3BH. **GRANTED**

10.2 W/14/1195/LB Abbey House, Lower End, Bubbenhall, CV8 3BW. App: Listed Building Consent. Cllrs discussed this application and agreed that the Parish Council has no objections

[Clerk to inform Warwick District Council, Planning Services](#)

W/14/1194 application has been withdrawn

10.3 W/14/1232 Braughing Mead, Ryton Road, Bubbenhall, CV8 3BH. App deadline 11/09/14 Cllrs discussed this application and agreed that the Parish Council has no objections

[Clerk to inform Warwick District Council, Planning Services](#)

10.4 W/14/1193 York Farm House, Pagets Lane, Bubbenhall, CV8 3BJ. App: Planning Permission. Cllrs discussed this application and agreed that the Parish Council has no objections

[Clerk to inform Warwick District Council, Planning Services](#)

10.5 W/14/0964 The Old Rectory, Ryton Road, Bubbenhall, CV8 3BH. **REFUSED**

10.6 WDC/14CM030 FCC Planning Application rec'd from WCC. Cllrs comments received during August. The Parish Council has no objections. [Clerk informed Warwick District Council, planning Services](#)

11. Youth Space & Recreation Ground

11.1 Update on equipment replacements. Cllr Baker reported that the see-saw replacement was still outstanding. The work is now expected to begin soon. The signs for the Youth Space area are now in place. Cllr Haynes has recently checked the Youth Space area and commented that it appears to be well used

12. Reports from meetings attended

12.1 Clerk reported that she had attended the Induction course during July. It was a general awareness course. It was felt that a dedicated finance course might be beneficial now. It was agreed that the clerk should attend a Financial Briefing & Finding Funding Workshop to be held in Southam on Friday, 10 October 2014

[Clerk to arrange workshop](#)

12.2 Cllr Haynes reported from the recent Village Hall meeting. Clarendon Medical Practice has now decided to stop using the Village Hall for their weekly clinic. Cllr Haynes stated that there will now be more flexibility for the Hall.

13. Parish Matters (AOB)

13.1 Waste bin Coopers Walk – raised by Cllr. Symes. The Counsellors discussed this issue. It was agreed that the clerk would contact WDC again to say that all the new bins are being emptied with the exception of this one and say that it should also be included.
[Clerk to contact WDC again.](#)

14. Correspondence not dealt with in other items

1. 16/07/14 PSMA Regional member events – Warwick - Thursday 2 October, Hilton Warwick (other dates available)
2. 22/07/14 CUBBINGTON ~ Burglary Incident 0231 of 19-JUL-2014
3. 22/07/14 WALC - CiLCA Portfolio Guidance day, including GPC session - 23 September 2014
4. 22/07/14 WDC - The Summary of Decisions is ready for Planning Committee meeting on 22/07/2014
5. 23/07/14 WALC Up2date July 2014 plus clerk's vacancy Lillington pc
6. 31/07/14 WDC Flooding Reporting template Flood & Water Management Act 2010 Section 13
7. 31/07/14 RTC Safety Surfaces Ltd Play Area Surfacing Repairs/Renewals
8. 01/08/14 WCC Community Flood Resilience Workshop - 19:00-21:00 on Tuesday 16th September at The Court House, Jury Street, Warwick.
9. 06/08/14 Core Strategy & local plan email
10. 06/08/14 August 2014 Monthly Updates – Electoral register
11. 08/08/14 Eibe Play Outdoor - outdoor play equipment
12. 11/08/14 World War 1 Centenary Commemoration
13. 13/08/14 WDC Council meeting
14. 20/08/14 Warwickshire Avon Public Workshops
15. Summer 2014 Countryside Voice
16. August 2014 WALC Annual General meeting – 04/11/14 @7:30pm
17. August 2014 CPRE 51st Annual General Meeting invitation 05/09/14 @ 6:00pm

Date of next meeting 7th October 2014