

# **Baginton, Bubbenhall, Stoneleigh and Ashow**

Joint Neighbourhood Plan - Steering Group Meeting

Thursday 28th January 2016 at 7:30pm

Stoneleigh Village Hall

## **MINUTES**

### **Present:**

Baginton - Cllr Walter Bush, Cllr Robert Taylor  
Bubbenhall - Cllr Joanne Shattock, Cllr Wendy Harrison, Cllr Stephen Haynes  
Stoneleigh & Ashow - Cllr Richard Hancox, Cllr John Astle  
Community - Mr Max Jones, Mr Will Blagburn, Mrs Nora Blagburn, Mr James Walton (Sheldon Bosley)  
Specialist - Mr David Wintle

### **Apologies:**

Baginton - Cllr Steve Willams  
Stoneleigh & Ashow - Cllr Sue Malone  
Community - Mr David Ellwood  
Kirkwells - Louise Kirkup

### **Minutes of the Last Meeting:**

The minutes of the last meeting held on the 17th December 2015 were confirmed as an accurate record.

### **Welcome from the Chair:**

Cllr Stephen Haynes chaired the meeting and thanked everyone for giving up their valuable time to attend.

### **Progress against Project Plan:**

Stoneleigh & Ashow (S&A) Update -

- The priority remains for S&A to provide the required material for the draft neighbourhood plan.
- Work has started on this and further sessions are planned.
- Suggestions of people who might be able to help were made.
- The plan is to present the draft plan at their next Parish Council meeting.

**ACTION: S&A representatives to continue meeting and forward local inputs/comments on the draft NP to Kirkwells. Target date - 11/02/16**

Baginton Update -

- Draft Neighbourhood Plan and consultation plan approved by Parish Council on 7th January 2016.
- Plans for the informal consultation are well advanced with 'drop in' sessions being organised.

ACTION: None

Bubbenhall Update -

- Draft Neighbourhood Plan and consultation plan approved by Parish Council on 19th January 2016.
- To raise community awareness a series of posters have been displayed on village notice boards.
- Informal Consultation starts on 1st February and finishes on 22nd February 2016.
- Drop in Sessions planned at village hall on Sat 6th, Tues 9th and Tues 16th February.
- Letter to local businesses to be drafted.
- Household flyer planned (cost for design and printing £150 for 300 copies). TWPrinting to be contacted and asked to quote for flyers (based on basic template) for Baginton and Stoneleigh/Ashow.
- Printing of full neighbourhood plan to be sorted locally.
- Facebook page started.

**ACTION: Supply numbers required, photos and consultation details (website etc) to Stephen Haynes. Target date - asap**

Financial Update -

- Current position Income = £6k Expenditure = £2.4k Balance = £3.56k.
- Invoice for £2,400 (inc vat) from Kirkwells received and all parishes were asked if payment could go ahead. Payment was approved.
- Balance after payment will be £1,560.
- Pat Maddison (S&A) has extended grant period to 31st March 2016 with Groundwork UK.
- Pat Maddison has asked if Parishes are paying for village hall rental. The discussion concluded that payments to village halls will be made if and when request for payments are received.

**ACTION: Kirkwells invoice to be paid by Pat Maddison. Target date - asap**

### **Gateway North Proposal:**

- The proposed development and its implications for the neighbourhood plan was discussed.
- This development and its impact on the green belt along with the threat of potential housing developments are issues of great concern to the parish councils and the community.
- It was felt that a robust neighbourhood plan developed in line with the wishes of the community will be a valuable tool in opposing these developments.

### **Representative from WDC:**

- The offer of support from WDC was welcomed however it was felt that the timing of the invite was important in order to ensure the most effective use of the officers time.

### **AOB:**

Will Blagburn asked were the draft plan and minutes of the steering group meetings could be found online. The group acknowledged to need for the community to have access to the neighbourhood plan and other related documents and agreed to take the necessary actions to publish them on each village website.

**Action: Neighbourhood plan related documents to be published online by each Parish Council. Target date - asap**

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Date of Next Meeting:

Thursday 25th February 2016 1930hrs at Bubbenhall Village Hall

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